

Graduate School

Graduate School of Fashion and Living Environment Studies

Master's Program in Clothing Science Studies

Global Fashion Concentration (English-Language Program)

Guide for Admission 2014

Bunka Gakuen University Graduate School

Former School Name : Bunka Women's University Graduate School

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Admissions Policy

The founding spirit of Bunka Gakuen University is “Creating New Beauty and Culture,” and our primary objective is to create next-generation culture through education and research. In each of our academic disciplines, we search for new beauty to spearhead the age. We accept the person who appreciates the educational objectives of our faculties and departments, and intends to contribute to the international community by striving to master specialized knowledge and skills. In our admissions process, we evaluate applicants’ qualifications, including their creativity and sensitivity, and accept those who possess adaptability from an international perspective.

[Graduate School of Fashion and Living Environment Studies]

This program looks at the living environment that surrounds human beings and develops young academics with research skills suitable for this age of knowledge and trains up highly specialized professionals who can develop and apply cutting-edge technology. We accept the person who aspires to such career paths.

Master’s Program in Clothing Science Studies

This program accepts the person who wants to be an independent researcher in fashion science drawing on the specialized education at the faculty, and aspires to be high-level specialist in charge of developing cutting-edge techniques and information in the fashion industry.

Admissions Quota

Graduate School	Master’s Program	Concentration	Admissions Quota
Graduate School of Fashion and Living Environment Studies	Master’s Program in Clothing Science Studies	Advanced Fashion Design Concentration	20
		Textile Design Concentration	
		Clothing Function Concentration	
		Fashion Sociology Concentration	
		Fashion Business Concentration	
		Fashion Culture Concentration	
		Global Fashion Concentration	

*Admissions Quota includes some midcareer applicants.

Map and Access to Campus / Examination Location

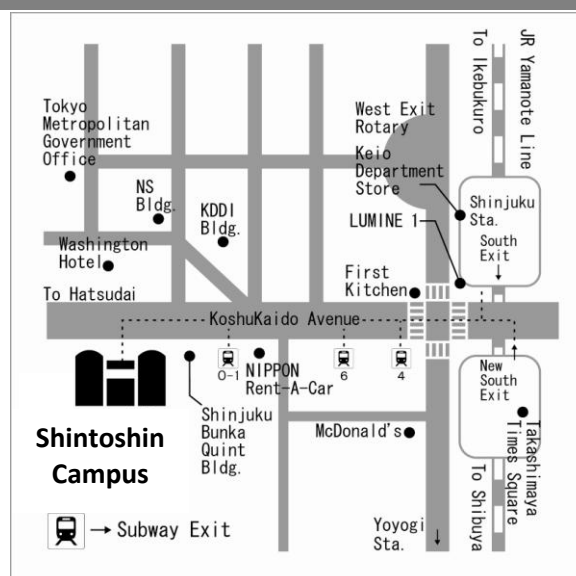
Shintoshin Campus

Address

3-22-1 Yoyogi, Shibuya-ku,
Tokyo 151-8523

Access

From JR lines (Yamanote Line, Chuo Line, Sobu Line, Saikyo Line, Shonan-Shinjuku Line), Odakyu Line, Keio Line, and subway lines (Toei Shinjuku Line, Toei Oedo Line, Marunouchi Line) exit Shinjuku Station at the South Exit, and walk along KoshuKaido Avenue toward Hatsudai for seven minutes.



< Privacy Policy > Admissions results as well as information that the university acquires about individuals from applications and other materials shall be kept confidential and shall only be used within the scope of university admissions work and for matters incidental to such work.

Application Procedures (1st Session / 2nd Session)

Application Session	<p>1st Session : September 30 (Mon) to October 4 (Fri), 2013</p> <p>2nd Session : January 27 (Mon) to January 30(Thu), 2014</p> <p>Applications submitted by mail must be received by 4:00 PM on the final day of the above application Session.</p> <p>* Applications may be submitted either by post (simplified registered mail) or in person at the Shintoshin Campus Admissions Office. Those applying from outside of Japan are asked to submit their application by EMS (Express Mail Service).</p> <p>The Admissions Office is open from 9:30 AM to 4:00 PM.</p> <p>(You must remit the application fee by bank transfer in advance for your application to be accepted.</p> <p>See "How to Remit the Application Fee" on p.5.)</p>
Application Eligibility	<p>Applicants must meet one of the following seven conditions:</p> <ol style="list-style-type: none"> (1) Have graduated from university (earned a bachelor's degree) or expect to graduate from university in March 2014 (bachelor's degree expected), (2) Those who have been awarded or are expected to be awarded the Bachelor degree by the National Institution for Academic Degrees and University Evaluation by March 31, 2014 (from the provisions of Article 104, Paragraph 4, of the School Education Act), (3) Have completed a 16-year school education program overseas or expect to complete such program in March 2014, (4) Those who have completed or are expected to have completed a 16-year school education curriculum of another country by March 31, 2014 by undertaking while in Japan a distance learning course administered by a school located in the relevant country (5) Those in Japan who have completed or are expected to have completed by March 31, 2014 a course specifically designated by the Minister of Education, Culture, Sports, Science and Technology at an educational facility positioned within the school education system of another country having foreign university programs (with the condition that these graduates have completed a 16-year educational curriculum of the relevant foreign country) , (6) Have completed a specialized course of study (program of four years or more) at a vocational school in Japan and have earned an advanced diploma or expect to receive such diploma in March 2014, or (7) Those who have been recognized as possessing academic ability at least equivalent to a Bachelor's degree through an individual admission examination at Bunka Gakuen University Graduate School, and who have reached the age of 22 or will have reached the age of 22 by March 31, 2014. <p>Midcareer applicants must meet one of the following two conditions:</p> <ol style="list-style-type: none"> (1) Have worked more than 2 years after earned a bachelor's degree or an advanced diploma, or (2) Have earned a bachelor's degree or an advanced diploma and be over 27 years old at entering this graduate school. <p>*Those applying for (7) above must pass the qualification judgment for admission in advance.</p> <p>Those who wish to take the judgment should contact the Admissions Office (03-3299-2311) by Thursday , September 12, 2013.</p>
Notice of receiving application documents	<p>1st Session : by 4:00 PM on October 7 (Mon)</p> <p>2nd Session : by 4:00 PM on February 3 (Mon)</p> <p>* The university will notify of receiving application by e-mail until the above day to all whose applications have been received in full. Please provide an e-mail address where you can be reached.</p>
Examination Subjects	<p>Residing outside of Japan : 『Screening Application Documents』</p> <p>Residing in Japan : 『Screening Application Documents』 and 『Interview』</p>
Screening Process	<p>Applicants residing outside of Japan shall be selected based on their application documents, while those residing in Japan shall be selected based on their application documents and interview.</p>
Date of Interview	<p>1st Session : October 10 (Thu), 2013</p> <p>2nd Session : February 14 (Fri), 2014</p> <p>* Notification regarding the time of your interview will be provided with the notification of receipt of application.</p>
Location of Interview	<p>Shintoshin Campus * See the map of campus, examination location, p.1.</p>

Application Procedures (1st Session / 2nd Session)

Announcement of Results	<p>The university will send you your admissions results by post (either express mail or EMS [Express Mail Service]) on the date indicated below. Admissions results will also be made available on the Internet during the period indicated below. The admissions results made available via the Internet are unofficial; read the notification mailed by postal service to confirm your admissions results. See p.8 for details regarding the Internet service. The Internet service is in Japanese only. Those whose native language is not Japanese may consult the Admissions Office.</p> <p>1st Session :〔Internet〕 From October 18 (Fri) 1:00 PM to October 20 (Sun) 5:00 PM, 2013 〔Mail〕 October 19 (Sat),2013</p> <p>2nd Session :〔Internet〕 From February 20 (Thu) 1:00 PM to February 22 (Sat) 5:00 PM, 2014 〔Mail〕 February 21 (Fri), 2014</p> <p>* No telephone inquiries regarding admissions results will be accepted.</p> <p>* Admissions results will be sent via EMS (Express Mail Service) to applicants residing overseas. Results may arrive slightly late depending on the speed of the postal service.</p> <p>* Contact us if you have been accepted at the university but enrollment materials do not arrive by two days after the date of announcement by post of admissions results.</p> <p>* Be sure to indicate the address where you can be reached in the line entitled "Current Address" on the application form.□</p>
Enrollment Deadline	<p>1st Session : until October 30 (Wed), 2013</p> <p>2nd Session : until March 5 (Wed), 2014</p> <p>* The designated university expenses must be received by the above deadline for enrollment procedures to be considered complete.</p>
Information after Enrollment	<p><u>Information about the entrance ceremony and pre-enrollment matters are provided in the materials for the guardian that are sent with the admissions results.</u></p>

Examination Regulations

1. Arrive at the designated waiting room 20 minutes prior to the interview start time. The waiting room will be posted on the day of the interview. You may enter the waiting room up to 30 minutes prior to your interview start time.
A staff member will escort you from the waiting room to the interview room.
 2. In principle, those who arrive after the interview start time are not given an interview.
- * If there is a possibility that you will be late due to delays in public transportation, etc., contact the Admissions Office for instructions.
Be sure to receive a delay certificate from the public transportation operator and submit it to the Admissions Office.

Application Documents / How to Apply (1st Session / 2nd Session)

To apply for admission, Japanese students must complete application documents 1 through 7 and international students must complete documents 1 through 9. Midcareer applicants must submit document 10 as well. Complete the documents after reading “How to Complete the Application” below and submit them either by post (simplified registered mail) or in person at the Shintoshin Campus Admissions Office. Applicants residing outside of Japan are asked to submit their application by EMS (Express Mail Service).

“How to Complete the Application”

- Input the university-designated documents (documents 1 and 5) on our website and then print them out.
[Attention] It is impossible to preserve when you input on website.
- Download the university-designated documents (documents 4 and 8) from our website and then print them out and complete them by handwritten.
- Unless otherwise indicated, submit an original application written in English that you have completed within the last six months (photo must have been taken within the past three months). Any translated documents must have the signature and seal of the translator (translations may not be done by the applicant).
- Applications will not be returned once submitted, and the application fee will not be refunded once remitted.
- No changes may be made to submitted documents.
- False statement on an application may result in the rescinding of an offer of acceptance.

<<Mailing address for applications sent from overseas>> * Submit applications by EMS

Address : BUNKA GAKUEN UNIVERSITY GRADUATE SCHOOL ADMISSIONS OFFICE
3-22-1 YOYOGI, SHIBUYA-KU, TOKYO 151-8523 JAPAN

Phone : 03-3299-2311

Detailed description of contents : Application documents for Global Fashion Concentration

<<Mailing address for applications sent domestically>> * Submit applications by simplified registered mail

Address : 〒151-8523 東京都渋谷区代々木3-22-1
文化学園大学大学院 入試広報課

Phone : 03-3299-2311

Print in red ink in English “ENCL : Application for Global Fashion Concentration”

(or write in red ink in Japanese グローバルファッション専修出願書類在中) on the envelope.

①Application Form (The university-designated) * online documents

Input correctly on the following website and do not leave any items blank. Unless otherwise instructed, complete the forms in English.

【Online Application Form】 <https://bwu.bunka.ac.jp/global-fashion/>

Read “How to Remit the Application Fee” below and remit the application fee of 35,000 yen (10,000 yen for international students) by bank transfer using a bank teller (not an automated teller machine [ATM]). Paste the receipt (or a copy of the receipt) on

【Application Form 3】 where it is indicated “Paste bank remittance receipt for application fee here.”

The application fee will may be remitted since September 2 (Mon).

Applications will not be accepted unless the application fee has been paid.

< How to Remit the Application Fee >

*** Be sure to write “PA: Your Name” in the remitter blank on the bank remittance form.**

- Remit by bank transfer the application fee (35,000 yen for Japanese students / 10,000 yen for international students) to the bank account indicated below. You must remit the money at the bank counter using a bank teller.
(Do not use an automated teller machine [ATM].)
- Paste the receipt (or a copy of the receipt) on 【Application Form 3】 where it is indicated “Paste bank remittance receipt for application fee here.”

<<To remit the application fee from overseas>>

Remittance fees will be charged by both the country of remittance and Japan. Confirm the remittance fees with the bank, and be sure to remit enough funds to cover both the application fee and the remittance fees.

【Bank Account】

Beneficiary Bank : SUMITOMO MITSUI BANKING CORPORATION(SWIFT Code : SMBC JP JT)

Beneficiary Branch : SHINJUKU NISHIGUCHI BRANCH

Beneficiary Bank Address : 1-7-1 NISHI-SHINJUKU SHINJUKU-KU TOKYO JAPAN 160-0023

Payee Name : BUNKA GAKUEN UNIVERSITY JUKENGUCHI

Payee Account Number : 259-2332787

Payee Address : 3-22-1 YOYOGI SHIBUYA-KU TOKYO JAPAN 151-8523

Payee Telephone Number : 03-3299-2309

<<To remit the application fee domestically>>

Complete the designated remittance form specified by your financial institution.

For more information, inquire at your financial institution.

【Bank Account】

受取人取引銀行: 三井住友銀行

受取人取引支店名: 新宿西口支店

受取人口座名義: 文化学園大学受験口

店番号-口座番号: 259-2332787(普通預金)

②Photograph

- Paste to your 【Application Form 1】 one head-and-shoulders and front colored photograph (3 cm [width] X 4 cm [height]) taken with the past three months prior to your application. The photograph is color, no hat on the plain background, and no snapshots. International students must also paste a photo to their Sponsorship Pledge.
- This photograph will be used for your student identification card.

③ Proof of English Proficiency

Submit either an English proficiency test score or other documents proving your proficiency in English (there is no university-prescribed form, but the document must bear the official signature and seal of the preparer of the statement of proficiency; applicants may not write their own statement).

ex) English proficiency test score : TOEFL / TOEIC

* Average Scores of Students Admitted and How to Request an Official Score Certificate for TOEFL and/or TOEIC

The method for requesting official score certificates differs based on the testing organization. Certificates take time to be issued. Order the certificates early so that they can be delivered by the application deadline.

Direct any questions about ordering official score certificates to the testing organization in question.

· TOEFL (iBT / PBT) [How to Request an Official Score Certificate]

The code for Bunka Gakuen University is 8918. Use this code to ask the Educational Testing Service (ETS) to send your official score report directly to the university. Also submit a copy of your examinee score report with your application as an unofficial score.

[Average Scores of Students Admitted] The minimum score must be 61 (iBT) or 500 (PBT).

· TOEIC [How to Request an Official Score Certificate]

Submit with your other application materials the official score certificate reissued by the Institute for International Business Communication, which administers TOEIC.

[Average Scores of Students Admitted] The minimum score must be 600.

④ Letters of Recommendation (The university-designated) * online documents

* May be prepared in either English or Japanese.

The recommendation must be written by your advisor at the university you attended most recently.

Any letter not written in English or Japanese must be accompanied by a translation into one of the two languages.

(translations may not be done by the applicant)

⑤ The Research Plan (The university-designated) * online documents

Complete all three sections of the Research Plan (【Application Form 4】 ; total of five pages) on the following website, and print them.

[Online Application Form] <https://bwu.bunka.ac.jp/global-fashion/>

⑥ Transcript from the University Attended Most Recently * May be prepared in either English or Japanese

Those who transferred from a junior college to a four-year college must also submit a transcript from their junior college with their application. (translations may not be done by the applicant)

⑦ Degree Certificate from the University Attended Most Recently or Certificate of Expected Graduation

* May be prepared in either English or Japanese.

Any letter not written in English or Japanese must be accompanied by a translation into one of the two languages.

(translations may not be done by the applicant)

⑧ The Sponsorship Pledge (The university-designated) (For only International students) * online documents

The Sponsorship Pledge must have the signature and seal of the person who will pay your expenses during your study at Bunka Gakuen University. Be sure to give the person sufficient time to complete the form.

⑨ Resident's Card (original) (For only International students)

Your original resident's card or certificate of matters in the alien registration records will be issued at municipality office where you live in Japan

* If you are not immigration or you live in Japan for a short-term stay, the copy of your passport or identification in your home country must be submitted.

⑩ Statement of permitting to apply for graduate school admission (For only midcareer applicants)

* May be prepared in either English or Japanese.

Midcareer applicants who will continue to be affiliated with their workplace as they study at the university must submit a written statement prepared by their division head permitting them to apply for graduate school admission (there is no university-designated form for this statement).

Any letter not written in English or Japanese must be accompanied by a translation into one of the two languages.

(translations may not be done by the applicant)

Application Documents / How to Apply (1st Session / 2nd Session)

< To whom hopes to reside in the student dormitory >

If you would like to apply for dormitory housing, place a checkmark in the box entitled "Dormitory Housing Request" on **【Application Form 2】**. Also submit the Dormitory Housing Request Form completed with your other documents.
See the details on pp.9-10.

<International Students Requiring a Certificate of Acceptance for Admission >

Place a checkmark in the box entitled "Require a Certificate of Acceptance for Admission" on **【Application Form 2】** if you require a Certificate of Acceptance for Admission to renew your visa after you have been accepted at Bunka Gakuen University Graduate School. After you have completed enrollment procedures, the Admissions Office can issue you a certificate at any time. Bring your receipt for payment of university expenses and come pick up the certificate at the Admissions Office.
Place a checkmark in the box entitled "Send certificate by post" on **【Application Form 2】** if you would like to get the certificate by post. Once we have confirmed your payment of the required university expenses, we will send the certificate by post to the current address indicated on your application. (Only one certificate will be issued in principle.)

University Expenses for 2014

※University expenses are tax-free.

■Graduate School (Master's Program)

(monetary unit = yen)

Breakdown		Semester	First semester	Second semester	Total
			(The sum paid at time of enrollment)		
Enrollment Fee	Others		300,000	–	300,000
	Current student		130,000	–	130,000
Tuition			365,000	365,000	730,000
Facilities Cost	Others		175,000	–	175,000
	Current student		150,000	–	150,000
Book Budget			12,250	12,250	24,500
Seminar and Training Costs			76,500	76,500	153,000
Student Activity Costs	Others		16,010	–	16,010
	Current student		3,840	–	3,840
Total	Others		944,760	453,750	1,398,510
	Current student		737,590	453,750	1,191,340

< Attention >

- The sum paid at time of enrollment is the total for the first semester of the first year.
- From the second year on, the facilities cost is 150,000 yen for the year (paid with the first semester fees); the seminar and training costs are 90,000 yen each semester, and student activity costs are 2,000 yen for the year (paid with the first semester fees).
- International students pay an additional 10,000 yen each semester each year as International Student Associate fee.

* Reduction or Exempting of Tuition for International Students

Tuition is reduced or exempt in some cases in accordance with the Bunka Gakuen University Regulations regarding the Reduction or Exempting of Tuition for Privately Financed International Students (reduction or exempting of university expenses starts from the second semester). Such reduction or exempting cannot be applied in combination with another scholarship.

※The Internet service of admission result is in Japanese only.

Those whose native language is not Japanese may consult the Admissions Office.

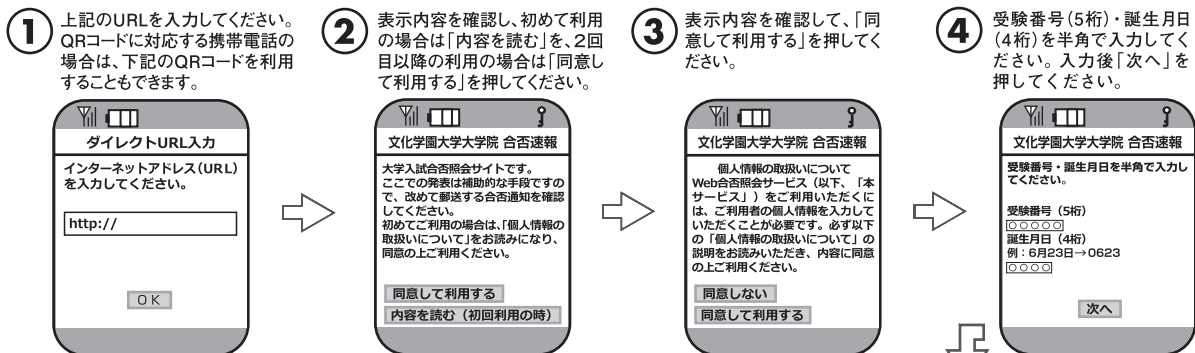
◆携帯電話 (docomo・au・SoftBank) およびパソコンで、入試の可否を確認できます。

ただし、ここでの発表は補助的な手段ですので、改めて郵送する可否通知を確認してください。

◆入学試験要項に記載されている可否発表期間のみ確認できます。各自でアクセスして確認してください。

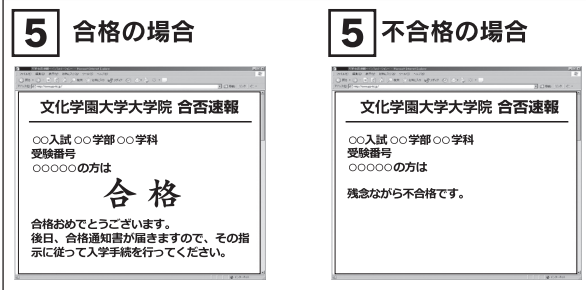
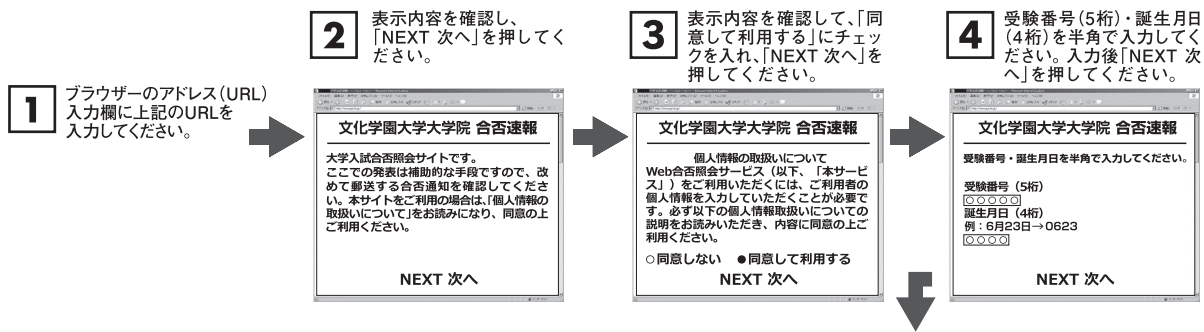
URL <http://bwu.bunka.ac.jp/result>

携帯電話からの照会方法



QRコード対応機種でご利用できます。対応については各携帯キャリアの機種取扱説明書を確認するか各携帯電話会社のサイトなどで確認してください。(本学へのお問い合わせには応じかねます。)
※携帯電話のアクセス制限サービスを解除してご利用ください。

パソコンからの照会方法



注意事項

- サービス開始直後はアクセスが多くなりにくい状態が予想されます。その場合はしばらく時間を置いてからアクセスしてください。
- パソコンの性能やインターネットへの接続方法などで、表示に時間がかかる場合があります。
- 操作方法並びに可否の結果に関し、電話でのお問い合わせには応じかねます。
- パソコンのブラウザの設定によっては、画像のずれ・文字化けなどが発生する場合があります。その場合はブラウザを調節してください。
- 日本語のフォントがインストールされていないパソコンでは表示されません。

【携帯電話ご利用の際のご注意】

当サービスは、「なりすまし」や「盗聴」、「データの改ざん」などを防止するため、全ての通信に暗号化プロトコル SSL 認証をしております。したがって、携帯電話の仕様上 SSL 認証がとれない携帯電話(旧機種または特定機種)は利用できません。合格画面が表示されない場合(エラー画面がでる)などは、携帯機種の特徴、契約内容などを確認してください。(各携帯電話会社のサイトなどでもご確認ください。)

Student Dormitories

To applicants wishing to apply for entering a student dormitory

Common dormitory for all schools within Bunka Gakuen.

Please observe the following application procedure carefully.

The university has two dormitories, the Kodaira International Student Hall (women only) and the Fuchu International Student Hall (men and women). If you wish to enter one of the two dormitories, please submit the Dormitory Housing Request Form along with other required documents. (Please also check the “Dormitory Housing Request” section on **【Application Form 2】** .)

For details of both dormitories, please refer to page 10.

Applying to Enter a Dormitory

1. Check the “Dormitory Housing Request” section on **【Application Form 2】** , and also fill out required information on the Dormitory Housing Request Form (designated by the university), and submit these forms with other required application documents.
2. In the case the number of applicants exceeds the vacancy capacity, applicants will be selected by lottery.
3. A set of documents concerning entering and living in a dormitory will be sent to applicants chosen by lottery.

Daily Rules

The university’s student dormitories accept students from all over Japan and international students from overseas.

In order that the many students at the dormitories can live together and help one another to have a better student life, students wishing to apply to enter one of the dormitories are asked to observe the basic everyday rules to ensure they may enjoy a fulfilling dormitory life.

(excerpt from the Student Dormitory Regulations and Entrance Guide)

1. The gate or door opens at 7 a.m. and closes at 11 p.m.
2. If you wish to stay out overnight, you must submit a designated form to the head of the dormitory prior to doing so.
3. Visitors must be received only at the designated area (the lobby). No visitors may stay overnight.
4. Pay attention to and check fire safety and locks.
5. A head of dormitory, deputy head of dormitory and administrator per floor are assigned to each student dormitory to ensure students may have a trouble-free dormitory life.
6. Dormitory stay is renewable each year.

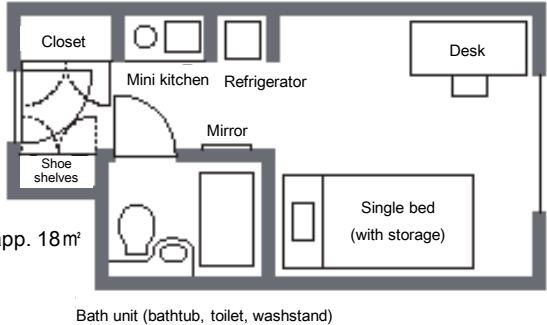

*Contacts for information on entering a dormitory:

Shintoshin Campus, Student Section (Phone 03-3299-2323)

Student Dormitories

Student Dormitories

- Fees and costs are payable every half year (first and second semesters).
- Any amount paid will not be refundable as a general rule.
- Utilities and communications facility fees (Internet connection, etc.) are calculated and paid per room.

Name of Dormitory	Kodaira International Student Hall	Fuchu International Student Hall
Floor Plan	 <p>app. 18m²</p> <p>Bath unit (bathtub, toilet, washstand)</p>	 <p>app. 18m²</p>
Eligibility	<p style="text-align: center;">Women</p> <p>*Common dormitory for all schools within Bunka Gakuen.</p>	<p style="text-align: center;">Men and Women</p> <p>*Common dormitory for all schools within Bunka Gakuen.</p>
Location	3-3-1 Josuiminami-cho, Kodaira-shi, Tokyo	3-1-1 Fuchu-cho, Fuchu-shi, Tokyo
Nearest Station	Musashikoganei and Kokubunji stations on the JR Chuo Line	Fuchu station on the Keio Line
Method of Reaching the Nearest Station	Approx. 10 minutes by bus	Approx. 5 minutes on foot
Time Required to Reach Each Campus (1. Shintoshin, 2. Kodaira)	<p>1. Approx. 50 minutes (bus and train)</p> <p>2. Approx. 1 minute (on foot)</p>	<p>1. Approx. 40 minutes (train)</p> <p>2. Approx. 40 minutes (bus and train)</p>
Cost of Monthly Pass (1. Shintoshin, 2. Kodaira)	<p>1. JR: 6,870 yen / Bus: 6,840 yen</p> <p>In case of accessing JR Musashikoganei station</p>	<p>1. Keio Line: 3,410 yen 2. Keio Line·JR: 7,120 yen / Bus: 6,840 yen</p> <p>In case of accessing JR Kokubunji station</p>
Entrance Fee (first year only)	100,000 yen	100,000 yen
Room Charge (per semester)	240,000 yen	330,000 yen
Common Service Expense (per semester)	60,000 yen	72,000 yen
Capacity	186 rooms	155 rooms (including 5 triple rooms)
Vacancy	186 rooms	30 rooms (single rooms only)
Private Room Facilities and Equipment	<p>Air conditioner / Telephone</p> <p>Bath unit (bathtub, toilet, washstand)</p> <p>Mini kitchen / Refrigerator / Freezer</p> <p>Single bed (with storage) / Desk / Chair / Shelves</p> <p>Shoe shelves / Closet / Mirror (full length)</p> <p>Curtains / TV antenna</p> <p>Internet connection (TV/PC not included)</p>	<p>Air conditioner / Telephone</p> <p>Bath unit (separate bathtub and toilet) / Washstand</p> <p>Mini kitchen / Refrigerator / Freezer</p> <p>Single bed (with storage) / Desk / Chair / Shelves</p> <p>Shoe shelves / Closet / Mirror (full length)</p> <p>Curtains / TV antenna</p> <p>Internet connection (TV/PC not included)</p>
Common Facilities	<p>Seminar room</p> <p>Reading room</p> <p>Laundry / Drying space</p> <p>Conversation space</p> <p>Mail corner</p>	<p>Display space</p> <p>Seminar room</p> <p>Laundry / Drying space</p> <p>Common living area</p> <p>Mail corner</p>

【Application Form 1】

2014 Bunka Gakuen University Graduate School
 Graduate School of Fashion and Living Environment Studies
 Master's Program in Clothing Science Studies
 Global Fashion Concentration (English-Language Program)

※For University Use

Month/Day	Examinee's Number
※	PA ※

◎Use a black pen and write clearly. Do not leave any items blank. Unless otherwise instructed, complete the forms in English.

The university will notify of receiving application by e-mail to all whose applications have been received in full.

Please provide an e-mail address where you can be reached.

• Are you currently studying at Bunka Gakuen University? Place a checkmark in the appropriate box.

If you are a current student, indicate your student ID number as well.

1 Current student

Student ID number									
-------------------	--	--	--	--	--	--	--	--	--

2 Others

• If you are an international student or a midcareer applicant, place a checkmark in the appropriate box.

International student

Midcareer applicant

Paste your Photo

○This photograph will be used for your student identification card.

○Taken within the past three months prior

○3 x 4 cm /Color/One head-and-shoulders / Front/No hat/plain background/No snapshot

○Write your name on the back

Last	First	Middle	Nationality
Name			(Japanese nationality doesn't need to fill out)
(Registered name/used in passport)			

刀力力力 氏名 (If you are Japanese or write your name in Chinese characters, please write your name in characters.)	Birth Date Month Day Year / / /	Sex <input type="checkbox"/> Male <input type="checkbox"/> Female
---	---	---

〒 _____

Tel: _____
 Cell Phone: _____
 E-mail: _____

Current Address * Write in Japanese if you are residing in Japan.

〒 _____

Home Address * Write in Japanese if you come from Japan. Tel: _____

Academic Background * Indicate your full academic background from high school to the present. Indicate any education acquired outside of high school or university under "Other Academic Background & Employment History" on **【Application Form 2】** .

High School	Name of High School	Location(country)	Enrolled(Month/Year) ~ Graduated(Month/Year)
		~	~
University	Name of University/College/Department/Major · Course	Location(country)	Enrolled(Month/Year) ~ Graduated(Month/Year)
		~	~
	Theme of Your Thesis	~	Supervisor of Your Thesis

Theme to which you wish to study in Master's Program (Global Fashion Concentration)

【Application Form 2】

2014 Bunka Gakuen University Graduate School
 Graduate School of Fashion and Living Environment Studies
 Master's Program in Clothing Science Studies
 Global Fashion Concentration (English-Language Program)

※For University Use	
Examinee's Number	
PA	※

Other Academic Background & Employment Career

* Indicate school name, faculty and department name (major), period of enrollment, company name, occupation, and period of employment.

Name of School/Company	Major/Occupation etc.	Started(Month/Year) ~ Completed(Month/Year)
		~
		~
		~
		~
		~
		~
		~
		~

• Qualification completed

* Indicate only those qualifications that you have acquired. Do not indicate those you are currently studying to acquire.

Name of Qualification	Completed(Month/Year)

• Place a checkmark in the box, if you require a Certificate of Acceptance for Admission after you have been accepted at Bunka Gakuen University in order to renew your visa. And place a checkmark in the following box entitled "Send certificate by post" if you would like to get the certificate by post.

Require a Certificate of Acceptance for Admission Send certificate by post * We will send to your current address.

• Place a checkmark in the box, if you would like to live in a dormitory.

Dormitory Housing Request

* Be sure to submit a completed Dormitory Housing Request Form (attached separately) as well.

【Application Form 3】

2014 Bunka Gakuen University Graduate School
 Graduate School of Fashion and Living Environment Studies
 Master's Program in Clothing Science Studies
 Global Fashion Concentration (English-Language Program)

※For University Use

Examinee's Number	
PA	※

· Place a check in the same box in **【Application Form 1】** .

1 Current student 2 Others International student Midcareer applicant

Last

First

Middle

Name(Registered name/used in passport)

カカ
氏名

(If you are Japanese or write your name in Chinese characters, please write your name in characters.)

〒

Tel:

Cell Phone:

Current Address * Write in Japanese if you are residing in Japan.

E-mail:

· Information of Transfer Application Fee

Read "How to Remit the Application Fee" on p.5 of the Admission Guide and remit the application fee.

Name of the Bank & the Branch

Date of Transfer

Month Day Year

/ /

【Paste bank remittance receipt for application fee here.】

Paste the receipt (or a copy of the receipt) here.

(If your receipt is too large to fit in the space below, fold it so that it does not protrude.)

Japanese student : 35,000yen

International student : 10,000yen

【Application Form 4】

The Research Plan 1 - 1/2

2014 Bunka Gakuen University Graduate School
Graduate School of Fashion and Living Environment Studies
Master's Program in Clothing Science Studies
Global Fashion Concentration (English-Language Program)

※For University Use	
Examinee's Number	
PA	※

1. Motive for the application and what you wish to study

* should be no more than 1,000 words

【Application Form 4】

The Research Plan 1 - 2/2

2014 Bunka Gakuen University Graduate School
Graduate School of Fashion and Living Environment Studies
Master's Program in Clothing Science Studies
Global Fashion Concentration (English-Language Program)

※For University Use	
Examinee's Number	
PA	※

1. Motive for the application and what you wish to study

【Application Form 4】

The Research Plan 2

2014 Bunka Gakuen University Graduate School
Graduate School of Fashion and Living Environment Studies
Master's Program in Clothing Science Studies
Global Fashion Concentration (English-Language Program)

※For University Use	
Examinee's Number	
PA	※

2. Place a checkmark in the box beside two areas of particular interest to you.

- Advanced Fashion Textiles
- Advanced Functional Apparel Design
- Design Creation
- Advanced Fashion Design (taught by rotating team of specialist lecturers)
- Advanced Study of Art and Design in Japanese Culture
- Advanced Fashion Industry
- Advanced Media Studies

【Application Form 4】

The Research Plan 3

2014 Bunka Gakuen University Graduate School
Graduate School of Fashion and Living Environment Studies
Master's Program in Clothing Science Studies
Global Fashion Concentration (English-Language Program)

※For University Use	
Examinee's Number	
PA	※

3 . Student Life Plan (Describe your plans for handling your housing and finances during your studies as well as your facility with everyday conversation in Japanese.) *should be no more than 500 words

Examinee's Number	※
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(※ For University Use)

Month Day Year
/ /

Bunka Gakuen University
To the President

Letters of Recommendation

For Candidate Use

Fill in your name and address, and sign your name as follows,
and then submit this letter to your recommender.

Name [seal]

Current Address

For Recommender Use

The above person apply for admission to the Global Fashion Concentration of Master's Program in Clothing Science Studies, Graduate School of Fashion and Living Environment Studies, Bunka Gakuen University. Please complete the following, and hand over this letter to the candidate.

Name [seal]

Organization (your post)

1. Relation to Candidate
2. Reason for Recommendation

(For only International students)

※For University Use

Examinee's number	※
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Sponsorship Pledge

Month Day Year
 / / / 20

Bunka Gakuen University
 To the President

フリガナ 志願者氏名 (If you are Japanese or write your name in Chinese characters, please write your name in characters.)	Sex <input type="checkbox"/> Male <input type="checkbox"/> Female	Birth Date Month Day Year / / (Age)
Last First Middle	Nationality	
Name of candidate (Registered name/used in passport)		
〒 - Current Address * Write in Japanese if you are residing in Japan.		Tel: Cell Phone: E-mail:
〒 - Home Address		Tel:

As the sponsor for the above person, I pledge to take responsibility for the following matters:

1. I will cover in full all university expenses and other necessary fees that arise during the above person's enrollment at Bunka Gakuen University Graduate School.
2. I guarantee that the above person will not violate the regulations of Bunka Gakuen University Graduate School.
3. I will cover in full travel costs for repatriation in the event that repatriation is necessary.
4. I guarantee that the above person will not violate Japanese law.

Sponsor (Sponsor must fill in personally)

Name of sponsor	[Seal]	Relation to candidate
〒 -		Tel: Cell Phone: E-mail:
Current Address * Write in Japanese if you are residing in Japan.		
Name of your company		
〒 -		Tel:
Address of your company * Write in Japanese if the company is residing in Japan.		

Contact person of emergency in Japan (unnecessary for overseas residents)

Name	[Seal]	Relation to candidate
〒 -		Tel: Cell Phone: E-mail:
Current Address * Write in Japanese.		
Name of your company		
〒 -		Tel:
Address of your company * Write in Japanese if the company is residing in Japan.		

International Student Application Card

Month Day Year
 / / /

Graduate School <input type="checkbox"/> 1st Period <input type="checkbox"/> 2nd Period	Examinee's number	※
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フリガナ 志願者氏名 (If you are Japanese or write your name in Chinese characters, please write your name in characters.)	Sex <input type="checkbox"/> M <input type="checkbox"/> F	Birth Date Month Day Year / / (Age)
Last First Middle	Nationality	
Name of candidate (Registered name/used in passport)		
〒 - Current Address * Write in Japanese if you are residing in Japan.		Tel: Cell Phone: E-mail:
〒 - Home Address		Tel:
Status of residence	Date of expiration (Month/Day/Year) ~ (Month/Day/Year)	

Attention when you fill out
 1. Write only within the bold lines on the Sponsorship Pledge and the International Student Application Card. (Asterisked items are for university use.)
 2. Paste photo to the International Student Application

Paste your Photo
 ○This photograph will be used for your student identification card.
 ○Taken within the past three months prior
 ○3 X 4 cm /Color/One head-and-shoulders / Front/No hat/plain background/No snapshot
 ○Write your name on the back

To whom hopes to reside in the student dormitory

Complete all required items on the Dormitory Housing Request Form designated by Bunka Gakuen University and submit it with your other application documents.
Place a checkmark in the box entitled "Dormitory Housing Request" on **【Application Form 2】** .

Examinee's number	※
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※For University Use

Dormitory Housing Request Form

Month Day Year
 / / 20

フリガナ	Sex	
氏名 <small>(If you are Japanese or write your name in Chinese characters, please write your name in characters.)</small>	<input type="checkbox"/> Male <input type="checkbox"/> Female	
Last First Middle		
Name of candidate (Registered name/used in passport)		
〒 —		
Current Address * Write in Japanese if you are residing in Japan.		
Tel:		
Dormitory you hope to reside <small>(fill out your first and second choices)</small>	Your first choice	Your second choice <small>Female students who have a second preference should enter this.Male students do not need to enter this.</small>

<Addressee Label for mailing the result by lottery> * Complete the below.

Examinee's number	※
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Examinee's number	※
-------------------	---

Current Address :

Name _____

Current Address :

Name _____